

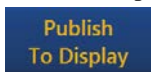
## Scheduled Mode

When it comes time to schedule content, there is more than one way to send presentations to the display. Continuous mode allows content to be set up into a single playlist that is played at all times. Scheduled mode allows content to be scheduled to play at various times of the day.

### Scheduled Mode

Scheduled mode allows for more flexibility when scheduling, and allows for the option to schedule content to start and stop at different dates and times.

1. Click Add → Playlist
2. Give the playlist a Description and a color for organizational purposes.  
Ex: February playlists are yellow.
3. To add content to the playlist, click the green plus sign in the presentation list, browse to the content, select content and click open.
4. Select the dates and times the content should play.
5. Click “Ok” and then “Publish To Display”.



### Recurrence

Use the recurrence tab when setting a playlist to run only certain times during the day.

1. On the date and time tab, select the start and end date as well as the start and stop time.  
Ex. Lunch Special to start at 11a and end at 2p.
2. Click on the “Recurrence” tab and choose “Weekly”.
3. Choose the days of the week the content should play.
4. Click “Ok” and “Publish To Display”.

### Play Order

The Play Order tab may be used when selecting a rotating message. A rotating presentation may be set to play more often than regularly scheduled presentations.

1. Choose the start and end date as well as the start and stop time.
2. Click on the “Play Order” tab
3. Click on the three dotted browse button, and navigate to the presentation you wish to rotate.
4. Set the rotation number.
5. Click “Ok” and “Publish To Display”.

### Exercise

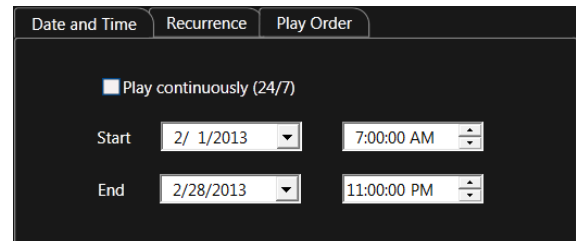
- **Exercise File:** Creating playlists.
- **Exercise:** Click on the Schedule tab of the software.

Create a “lunch special” playlist utilizing choices on the recurrence tab.

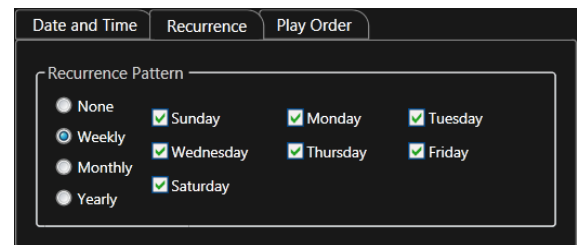
### Scheduled Mode



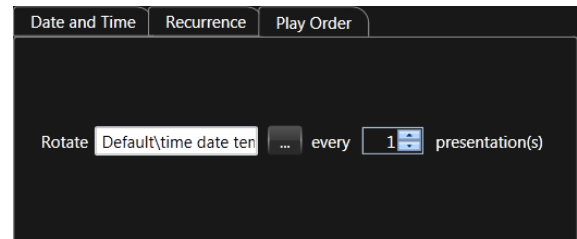
### Playlist



### Recurrence



### Rotating Message



**Tip:** To change between Continuous and Scheduled Mode, go to “Venus 1500 Options” under the (orange V) application menu.